

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Abbie Miladinovic (Senior Planner, Policy and Plans Group)	Telephone number: (0113) 37 87260	
<b>Subject<sup>2</sup>:</b>	Formal response to the pre-submission draft Garforth Neighbourhood Plan		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken?            (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Planning Officer has approved the Council's formal response to the pre-submission draft Garforth Neighbourhood Plan.</p>		
	<p>A brief statement of the reasons for the decision            (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Garforth Neighbourhood Planning Forum are conducting formal pre-submission consultation on the draft Garforth Neighbourhood Plan, in accordance with Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 (as amended).</p> <p>The Council is a statutory consultee for the purposes of Regulation 14, and the formal response has been prepared with the input of services across the Council and in close collaboration with the Garforth and Swillington Ward Members.</p> <p>The Council's formal comments on the draft plan seek to improve the overall quality of the plan as well as helping to ensure that the plan meets the Basic Conditions that will be tested at independent examination.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

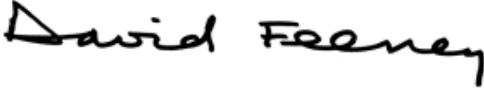
<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The Council is not required to provide formal comments, however, given that the neighbourhood plan, once made, will become part of the statutory development plan for Leeds, it is important that the Council maximises the opportunity to shape the neighbourhood plan to help ensure Basic Conditions and legal compliance.</p> <p>The formal comments build on the extensive work done by Policy and Plans officers with and alongside members of the neighbourhood forum to prepare the draft plan for consultation. The formal comments help to complete the picture in terms of the Council's input into the neighbourhood plan drafting process, before it is refined and ultimately submitted for independent examination.</p>
<b>Affected wards:</b>	Garforth and Swillington Ward
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Cllr H. Hayden (10/03/2021)
	Ward Councillors Cllrs M. Dobson, S. Field, and S. McCormack (17/02/2021)
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> David Feeney, Chief Planning Officer	
	Signature 	Date 15 March 2021

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.